Kanata Seniors Council Inc.
Minutes – Board of Directors Meeting October 16, 2026

Present: Marie Eveline, Céline Ruest, Kay Dubie, Frank Boisvenue, Mike McMahon, Diane Brewer, Trevor Shaw, Moe Saleh, Jeet Wadehra, David Lee, Niraj Chandra, Rachel McGregor

Regrets: Doreen McNair, Sandra Freeman, Francine Robichaud

Associates/Guests: Maureen Moynahan (City/KSC), Richale Singer (Venvi Stonehaven), Rylen Panczak (Hazeldean Gardens), Bhavani Krishnan, Jay-Dee Purdie, and Monica Sale (KSCI members).

Welcome and Introduction of Guests: The meeting was opened at 9:00 am. President Marie Eveline welcomed everyone and introduced all our guests.

Presentations:

Richale Singer (Venvi Stonehaven): An Open House will take place October 25 from 1-4pm, with entertainment (free admission). The residence has apartments on sale right now, and winter stays are available. A resource flyer on downsizing is available, plus discount coupons for Wellwise.

Rylen Panczak (Hazeldean Gardens): An Oktoberfest event will be held October 21, from 3-4pm with drinks, snacks, and entertainment. A combined Open House and Christmas Bazaar will be held Saturday, November 14 from 10-4.

Maureen Moynahan (City of Ottawa/KSC): A reminder to provide the front desk with a copy of all posters/flyers that are posted on any of our bulletin boards. The October Learning Series, Thursday, October 29 at 1:00pm, will be on the subject of Cyber Security – simple tips for recognizing scams and using the internet safely. Registration for winter programs opens at 9:00pm November 19 online, and in person on November 20. Programs can be viewed online as of November 3. Another session on navigating the online registration process will be held. The City will hold their annual Holiday Lunch on December 17. Catering will be by Leatherworks; and the Starry Nights will provide the entertainment. Price will be $25+HST.

General Items/Events:

- Health Fair: All is well. Registration for clinics, etc. picked up following the appearance of an ad in the Community Voice, as well as the email blast to our membership sent October 15. All clinics and exhibitors are lined up; about 24 volunteers have been engaged, including 6 students.

- 30th Anniversary Celebration: Everyone congratulated Trevor on such a successful event. Trevor identified the contributions of all the team members. Everyone had a good time, and enjoyed celebrating with friends and family.

- Travel and Lifestyles Highlights: Ballroom Dance Lessons have proved popular; some Friday's there are more men than women! The "Big Band Dance" is on October 23 – tickets are available through the City. Upcoming highlights include a Hollywood-themed Murder Mystery (sold out on both October 22 and 29); Christmas High Tea (sold out); International Dining at the Baton Rouge; and Lunch and Kanata Theater.

- Municipal Election Forums: Two sessions were held: October 6 (wards 4 and 6) and October 9 (wards 5,8, and 23). About 50 people attended each night. Candidates were given 5 minutes each to talk; the Café provided refreshments. Any board members who attended either night are asked to send their comments to Céline – what worked, what didn't, etc. Moe and Marie attended the Mayoral Event run by the Council on Aging; it was good to see seniors' events profiled.

The meeting was officially called to order at 9:25am.

Approval of Agenda: The Technology Update (item 3.1) has been moved later in the meeting, to approximately 10:30am.

Kay Dubie moved that the agenda be approved with this change; seconded by Moe Saleh. Carried.

Consent Agenda

The Chair asked if there were any items that members would like to pull from the consent agenda for discussion. A correction was made to the Advocacy & Outreach report (in 2.3.1 – Director's Reports): the next Social Gathering is Friday, November 13, not Wednesday, November 11. The corrected document is attached to these minutes. In addition, clarification was requested on the status of the Square, under the Financial Report. Much discussion ensued, and is summarized here.

The plan was to transition the support of the Square to the Technology Team, but this is on hold right now. There is an immediate need to change the name on the account (remove John Williamson's name), and transfer answers to the security questions. Unfortunately, it appears that these questions/answers have been lost over time. The Square is currently the responsibility of the Treasurer, but it was generally felt that this should be a joint responsibility between the Technology Team and the Treasurer. And there also needs to be a back-up person in place.

Technical issues are generally caused by wi-fi/internet issues, not the terminals themselves. Sometimes a terminal is being "reset"; i.e. the screens are not what is expected. It is unknown what is causing this (although one terminal is about 5 years old now).

Next steps for the Square terminals:

1. Transfer ownership
2. Set up responsibility jointly between Treasurer and Technology Team. This will involve training for the Tech team members, and establishing a clear distinction

between the financial role and technical issues. Lack of documentation is a big issue.

David indicated that he had put forward a proposal about user accounts, which would cost $52/month, but that the Board did not approve it. This proposal was mentioned at the July, 2026 Board meeting, but there was no motion or vote about it. David then felt he had been interrupted, and walked out of the meeting at 9:45 am.

3. The team is asked to develop a proposal, outlining the strategy for management and operation of the Square terminals, and report back at the November Board meeting. This team will include Mike, David, Bhavani, and Jay-Dee. It is noted that we are relying on a lot of work being done by non-Board members, but we know them to be knowledgeable and trustworthy, so full cooperation all around is expected/deserved.

4. Marie will get the secure admin password from David and store it in a safe place.

Frank Boisvenue moved that the remainder of the Consent Agenda be approved as circulated; seconded by Céline Ruest. Carried.

Business Agenda

3. Action Items

3.1. Strategic Plan Implementation Strategy: For the budget development process, Trevor was tasked with designing a template to assist in the budget process, including strategic goals. Bridget produced a 3-year analysis of each portfolio, another tool to assist in budget planning. Directors are also asked to think about any required capital spending; we need to start spending some of our reserves. This week, a memo will be sent to all Directors along with the Template. It is hoped that final budget approval will take place at the December Board meeting.

3.1.1. 2027 Budget Development Plan: Strategic planning and budget development for 2027 are intimately related. This process will occur over the next couple of months concluding with confirmation of strategic goals and a 2027 budget at the December meeting of the Board of Directors.

The steps of the proposed process are as follows:

1. Portfolio Director meets with his/her working group to set goals for 2027 in terms of overall objective of building capacity with identified key performance indicators (October-November).
2. Using the developed template and with three years of historical data on revenue and expenditures from our bookkeeper as a guide, draft a preliminary budget for the portfolio (October-November).
3. Identify any capital needs.
4. Submit proposed goals and accompanying budget to Treasurer and Executive Committee for review and clarification. (November meeting).

5. Treasurer and Executive Committee draft proposed budget. (November-December meeting).
6. Board approves 2027 objectives and budget. (December meeting)
7. Treasurer and Executive Committee identify long term spending plan with identified reserves, capital projects and cost off-set recommendations to be approved by the Board (December-January).

To assist in this process, three years' revenue and expenditure summaries by portfolio area have been prepared and will be provided to each Director. In addition, a template with standard revenue and expenditure categories as well as goal and measurement indicators is being developed and should be completed within the next week, for use by the Directors. Assistance in preparing the draft budget by portfolio will also be available, as requested.

3.2. Technology Update: Bhavani Krishnan reported on behalf of the Technology Team. Susan Hempinstall has joined the team as a second back-up for MS Exchange and Sharepoint. As Amir now has a job, he is less available, and Bhavani is looking for a new member of the team – someone knowledgeable about routers, networks and switches.

Network Project Progress and Status:

Completed:

- New Bell Internet dedicated to KSCI was installed on September 28th
- The existing network was cutover to the new service on October 2nd.
- Wi-Fi coverage extended to Council office and Halls across from the Office.

In Progress:

- Move to the new phone number is scheduled for November 9th (date to be confirmed), when the City has scheduled disconnect of their Internet Service. Switch from 613-254-7164 to 613-592-7729 phone number will happen at that time, with a 6-month "reference of call", kicking in. Handouts will be prepared to give to people coming into the center.
- Ethernet drop to Café – date of installation under discussion.

Planned:

- Renaming and password reset of KSCI private Wi-Fi: kscmember

Microsoft Project Progress and Status:

In Progress – Beta Test/Trial:

- 9 users in Beta Trial have activated their MS accounts/Login.
- Beta users actively using email communication, online meeting and Calendar.
- Document Structure is now set up with a dedicated folder for each of the Portfolio groups with appropriate edit/view permissions.

- Some documents uploaded and tested with multiple users accessing and editing the same document.

Next Steps:

- Migration of previous Council e-mails to MS Exchange.
- SharePoint Home Page set up with easy navigation.
- Information and Q&A session(s) for Board Members (virtual meeting on a Tuesday or Wednesday in near future).
- Full implementation of licenses and permissions.
- Training session(s) will follow (will need to poll Board members to find their availability for Q&A session and training sessions).

A question was asked about using What's App for communications. It was decided to continue with MS Teams as the preferred tool for group chats.

3.2.1. Ethernet Drop for Café (Results of Electronic Vote): On October 8/9, 2026 an electronic vote took place concerning the Ethernet connection for the café. The results of the vote are presented here.

Michael McMahon moved that the KSCI Board of Directors approve an expenditure of $360.86 plus applicable taxes for FCi Networks to install a dedicated Ethernet connection from the main network switch to the Café, including the Cat.6 outlet for the kitchen POS machine, as set out in quotation DS37159 dated September 22, 2026. The dedicated cable would replace the current Ethernet-over-Power (Powerline) connection and improve the reliability of the Café's Internet connection. The motion was seconded by Kay Dubie. All votes were received by the end of day October 9, 2026. The result of the vote is that the motion is CARRIED, with 1 opposed and the remainder in favour of the motion.

3.3. Policy Manual Approval Phase II: The next step is the approval of sections A-G of the draft Policy Manual. These sections include: Introduction; Articles of Incorporation; Mission and Vision Statements; Code of Conduct; General Responsibilities of the Board; Key Position Responsibilities; and Board Recruitment, Orientation and Development. Mike has provided a number of comments; these will be referred to the Policy Working Group for review. All Board members are reminded to be aware of who our audience is when speaking – be professional, act with courtesy and respect, and behave appropriately. If you have an issue with a specific person, deal with that in private. Always maintain professionalism to protect the KSCI name and reputation.

The proposed Code of Conduct is not significantly different from the current one, except with the addition of the section for Directors. For this reason, Directors will be asked to reaffirm their adherence, but general members will not be required to re-sign. A meeting/training session on the proposed Code of Conduct will be set up for Board members so they know what is expected of them. Approval of Sections A-G of the Policy Manual will be deferred until after this meeting has taken place. It is the most important section, dealing with each person's role as a Director.

4. Other Business:

4.1. 30th Anniversary Celebration: A financial report on the 30th Anniversary Gala was circulated. Here is a highlight summary:

	Actual	Budget Plan	Variance	Notes
Total Revenues	$16,986	$13,975	$3,011 over	Ticket sales of $8,461. Total fundraising of $8,525 (cash donations, high tea, silent auction, 50/50).
Total Expenses (incl. HST)	$13,886	$13,575	$311 over	Total expenses were under budget by $386 when excluding high tea expenses of $697 (not budgeted). High tea yielded revenue of $1,540 for a profit of $843. (Thanks to Doreen and team)
Net Income	$3,100	$400	$2,700 over	Excess funds of $3,100 proposed for donation to the Kanata Food Cupboard.

Revenues & expenses have been reconciled to the Council's books (difference of $342.52 more in expenses reported here: $200 band deposit in 2025, $50 in stamps, and $92.52 Board room rental). Expenses include HST and therefore the amount being donated to Kanata Food Cupboard is after HST. Total HST paid is $1,378.97; of which $989.02 may be recovered when HST filing is made.

Thanks to successful fundraising, the ticket price of $60 was subsidized by about $32.80 representing a collective benefit to 142 paid attendees of $4,657. Given the financial success, it was not necessary to call on the $5K back up funds approved by the Board in April.

The project working group consisted of Celine Ruest; Doreen McNair; Kay Dubie; Francine Robichaud; Jeanette Finklestein and Trevor Shaw; with honourable mention going to Sandra Freeman for securing cash donations of $3,750.

Many volunteer hours were spent organizing the 30th Anniversary Celebration. It would not have been possible without a fabulous team working together over six months. Also deserving honourable mention are volunteers helping at the event on September 26: Bonnie Oostlander, Judy Wilson, and James Bittle.

Trevor Shaw moved that the Board donate the sum of $3,100 (representing the net income from the 30th Anniversary Celebration) to the Kanata Food Cupboard. Seconded by Céline Ruest. Carried (100%).

It was suggested that the Community Voice be contacted to cover the donation of the cheque.

4.2. Financial Items:

4.2.1. Purchase of Quickbooks Desktop: Bridget already owns a copy of QuickBooks desktop, which she uses for her own clients, as well as KSCI. The price of this application went up from under $100 to $152 per month in 2025, and then to

$215 per month in 2026. This prompted Bridget to look at other software options. She already has many clients on Simply Accounting, and she could move the KSCI books to Simply Accounting at no cost to us; however, we would lose all our historical data (she could print out reports, but data before the current year would not be available within the application). If she kept KSCI on QuickBooks, then she would be keeping that software just for the Council. She is asking that the council pay ½ of the QuickBooks charges per month, as she would then keep other clients in QuickBooks as well. There are two benefits for using QuickBooks over Simply Accounting: 1. it is more user-friendly, and would be easier for someone else taking over from Bridget in the future; and 2. our current accounting firm accepts QuickBooks files for our annual review. It was noted that it is possible to approve the funding for now, but move to a different solution at a later date.

Kay Dubie moved that THAT the KSCI Board of Directors approve the monthly payment of $107.50+HST, representing 50% of the cost of QuickBooks Desktop that our bookkeeper uses to maintain the Council financial records. Seconded by Trevor Shaw. Carried (100%).

4.2.2. Research on ownership of money in RBC GIC: We are still trying to obtain the ID # of the GIC in question; then Kay will be able to better determine if it belongs to the Craft Group. Kay and Marie will contact RBC to get this moving.

4.2.3. Motion to approve carry-forward of 2026 T&L surplus: The Travel and Lifestyles Team expects to finish 2026 with a positive balance, although the final amount will not be known until year-end. This year, events have been much more popular than expected. Many have sold out, and the higher-than-forecast attendance has produced a larger positive balance on many events. We are planning a Christmas High Tea fundraiser with the Café. It was not part of the original budget or the costing for many 2026 events. We expect it to raise additional funds late in the year, leaving little opportunity to use those funds in 2026. Support received from our local councillors, including donations and advertising support, has exceeded what we planned. It has made a positive difference to our finances and helped us give steep discounts on some events. Last year, the Kanata North and Kanata South councillors helped offset the Christmas Lights Tour. We hope for similar support this year, but the election makes that uncertain, so any further contribution would be counted only if received.

Mike McMahon moved that THAT the KSCI Board of Directors approve carrying forward the Travel and Lifestyles Team's full positive 2026 year-end operating surplus, as confirmed after the 2026 accounts are closed, into the Team's 2027 budget; that this amount be available to reduce event ticket prices for seniors, particularly in the first half of 2027; and that the Team plan its 2027 budget to finish at net zero after using the carried-forward amount. Seconded by Moe Saleh.

Discussion: A decision now is important, as it affects 2027 budget planning. Trevor offered 2 other options: set up the revenue from the November 20 High Tea as

deferred revenue; or budget in 2027 for a deficit in the T&L portfolio – this would end up with the same result as approving the carry-forward. After discussion, the motion was amended as follows:

Mike McMahon moved THAT the KSCI Board of Directors approve a planned deficit for the Travel and Lifestyles Team 2027 budget to match the Team's actual year-end operating surplus for 2026. Seconded by Moe Saleh. Carried (100%).

4.3. Advertising Plan for KSCI: Niraj circulated a draft generic Advertising Plan for KSCI, focussing on repeated advertising in the Community Voice, with pricing as follows:

Option 1: 1/8 page ad every month in one edition; approximately $1,037 for six months including HST (lowest cost, but offers limited geographic reach).

Option2: 1/8 page ad every month in Kanata North and Kanata South editions; approximately $1959 for six months, including HST. This will cover KSCI's primary audience, promote consistent KSCI visibility, be a small easy to read format, and allow both event promotion and general KSCI messaging.

Option 3: 1/8 page ad every month in all three editions: Kanata North, Kanata South, and Stittsville; approximately $2,882 for six months, including HST. This is the recommended option as it will provide the broadest community reach, promote consistent KSCI visibility, and allow both event promotion and general KSCI messaging at a reasonable cost. (The cost for ¼ page ad would be approximately double that for an 1/8 page ad).

Discussion: Kay remarked that the one-time ad placed for the Health Fair in the most recent editions resulted in more people calling in and registering for clinics/seminars. Questions centered around what the objectives are for the advertising, what results are we hoping to get, and what would be the ROI? We don't want to publish events too much if we can't practically accept any more attendees (we don't want to invite more people only to put them on a waitlist). One-time event-based ads are an alternative to a regular monthly ad. It was decided that this should be reviewed by a Communications Working Group for strategy and planning, and ultimately input for the 2027 budget.

Next Meeting:

Friday, November 20, 2026, 9:00 am, Owen Prince Room

Adjournment: Motion to adjourn (Frank Boisvenue/Moe Saleh) at 11:50 am.

Kanata Seniors Council

Financial Position as of Sep 30 2026

Bank balance as of Aug 31 2026	$117,119
Bank balance as of Sep 30 2026	$114,766
Change in Bank Balance	($2,353)
Short term Investments	$ -

Portfolio	2026 Income	2026 Expense	Net 2026 Profit/Loss	2025 Profit/Loss	2026 Net Budget
Bingo	$3,885	$1,026	$2,859	$1,610	$2,650
Café	$45,523	$42,705	$2,818	$4,130	$2,597
Donations incl. Canada Helps	$300	$ -	$300	$2,757	$ -
Fundraising	$ -	$ -	$ -		$2,000
Gala	$16,836	$11,214	$5,622	($200)	$ -
Garage Sale	$3,498	$806	$2,692	$2,088	$1,740
Grants	$ -	$ -	$ -		($50)
Seniors Marketplace	$6,018	$1,928	$4,090	$6,212	$3,350
Sponsorship	$11,900	$23	$11,877	$12,300	$12,600
Admin (office, ins, misc.)	$2,665	$5,796	($3,131)	($4,570)	($6,335)
Advocacy	$ -	$100	($100)	($100)	($500)
AGM	$ -	$121	($121)	($1,223)	($965)
Cafe Revenue share	$ -	$ -	$ -		$ -
Communications	$ -	$ -	$ -		($1,560)
IT Technology	$1,125	$491	$634	($1,781)	($1,900)
Far West Fun Fest	$7,590	$6,812	$778	$1,266	($410)
Health	$2,500	$953	$1,547	$1,515	($1,810)
Honours & Awards	$ -	$37	($37)	($541)	($3,350)
Membership	$ -	$465	($465)	($108)	($300)
Membership Services	$ -	$ -	$ -	$ -	$ -
Newsletter	$ -	$1,335	($1,335)	($683)	($2,000)
Social Engagement	$ -		$ -	$ -	($2,415)
Travel & Lifestyle	$11,140	$8,365	$2,775	$1,286	$ -
Treasurer/HST	$ -	$2,500	($2,500)	($2,400)	($6,200)
Website	$ -	$384	($384)	($424)	$ -
WOCRC		$ -	$ -		$ -
Totals	$112,980	$85,061	$27,919	$21,134	($2,858)

MEMORANDUM

To Kanata Seniors Council Board of Directors
From: Marie Eveline, Chair
Date: October 10, 2026
Re: Chair's Report

REQUIRED ACTION

Receive for information.

BACKGROUND

2.1 Chair's Report

Fall started with a vengeance with KSCI hosting a number of events and programs and various working groups gearing up for fall activities. Much of my time has focused on two types of activities: ensuring KSCI has a presence at various events in order to profile what the Council does; and attending meetings.

30th Anniversary Gala

The highlight of the past month was the 30th Anniversary Gala on September 26. The event was a resounding success thanks to the hard work of the team ensuring that no detail was too small to overlook. Feedback was very positive and I am sure the working group is pleased to hear that everyone was asking when the next evet was taking place and if we could do it every year. I am sure the working group can fit it in with their newly formed wedding planning business!

Municipal Elections

To further increase KSCI's profile and expand our advocacy role, KSCI hosted two all candidates' meetings focusing on issues related to seniors in the Kanata region. The first event was held on October 6 with over 50 participants and 7 candidates attending. The second was held on October 9th with also over 50 participants and 8 candidates.

I moderated the events and participants were engaged in the discussions and the candidates thanked KSCI for hosting.

KSCI also collaborated with the Ottawa Council on Aging to develop materials for the elections profiling seniors' issues and identifying questions to ask candidates when they come to doors while campaigning.

Although the planned joint mayors' forum was cancelled, Moe and I attended a discussion session with the four mayoral candidates on October 8th. Over 30 invited organizations were represented and the candidates had an hour each to focus on the four key issues affecting seniors and their response to the questions from the moderator.

Executive Committee Meeting

The Executive Committee met on October 5th with minutes provided under separate cover.

Budget Development

I have monthly meetings with our bookkeeper to review the budget and start planning for 2027. I requested a breakdown of revenues and expenditures for the past three years by program area to assist in the development of the upcoming budget and to review categories. The Treasurer and the Executive Committee will be leading this process.

Technology Team

The technology team continues to implement a comprehensive technology plan comprising technical, program and training components. The team has met three times in the past month, and a Beta group has been formed to test implementation of the SharePoint system. More details concerning implementation and training for Board members and users are contained in Agenda Item 3.1

Policy Working Group

Subsequent to receiving input from the KSCI Board of Directors, the Policy WG met to review comments, adjust policies and review existing forms to ensure they comply with new policy requirements as well as streamline processes. Minutes of the meeting are included in Agenda Item 3.3

Events

Given the success of the first event, an additional High Tea has been planned for November 20th. Anticipation for the event was significant and with a line up for tickets when sales opened on October 5, the event sold out within a couple of hours.

But it has not all been work, I attended a number of social activities planned by the Travel and Lifestyles Team including the turkey trivia event where my walking team won the trivia contest! Who knew that there were so many turkey facts out there.

I will be attending the Remembrance Day ceremonies in Kanata on November 11th and laying a wreath on behalf of the Council.

2.1.1 Facility Agreement with City of Ottawa

The Working Group charged with the responsibility of negotiating with the City regarding a facilities agreement met with city officials on September 22, 2026. During the meeting, KSCI representatives expressed concerns regarding the intent of agreement indicating that the draft agreement was not what was expected and the KSCI wanted a facilities agreement, not a partnership agreement. It was clarified that KSCI wanted an agreement that confirmed what we currently have regarding the use of space. Once this agreement is finalized then discussions can take place concerning how we collaborate regarding programs and services to ensure the needs of seniors are met but not in competition or duplication.

To address our concerns, a clause by clause review of the draft agreement took place with clarifications and assurances around bilingualism, sponsorship, length of the agreement and whether existing agreements regarding the computer room and Café would be included.

The agreement is currently being redrafted, and it is anticipated that a revised draft agreement will be available sometime in November.

2.4 Correspondence

There were no items of correspondence requiring KSCI action.

Directors' Reports – October 16, 2026 KSCI Board Meeting

Communications/PR – No report (position vacant).

Treasurer/Finance – Financial Position, September:

1. As of the close of the previous month, KSCI remains in a strong financial position.
2. The board needs to affirm their intention to procure new equipment, investment in new programs, or other expenditures so that we can begin the process of purchasing new GIC or other investments.
3. I will present a motion to reimburse Bridget 50% of the monthly cost for QuickBooks.

Square: Transferring the Square account has proven to a challenge. Steps are being taken to resolve this with Square. Our current account is registered to John Williamson.

Technology and Website – The Technology Support Team has been busy developing an implementation plan that would see all Directors and some volunteers assigned a Council e-mail address (initial.lastname@kanataseniors.ca) under Microsoft SharePoint. A "beta team" of users is currently testing the program. The Technology Training Coordinator is willing to work with the team to develop the training package and offered to deliver the training to Directors and other Council users. Transfer over from the City Wi-Fi and Bell account is near completion and a way forward with the Point of Sales (square) project is still being developed. The Technology Training Team maintained its regular schedule of computer training sessions and the team coordinator has been involved in discussions on a number of Program initiatives.

Travel and Lifestyles – Our finances have been well ahead of plan, allowing us to substantially discount several marquee events, including Puppets Up, the Domaine Perrault wine tour, Harvest: A Feast of Fall, and the ballroom lessons and Big Band Dance package. This has made these experiences much more affordable for members.

Participation has been strong as members returned from summer holidays. September's four outings filled 95% of available places, with three selling out. Ballroom lessons also sold out quickly, and we expanded from the original 30 places to 33. In a very interesting twist, more men than women registered, an encouraging result given our goal of attracting more men to our activities. We will explore interest in continuing dance activities after the series ends in mid-November.

While I was away for part of September, Bhavani Krishnan and Beth Montgomery shared the team lead. They and the rest of the team did an exceptional job of keeping everything running smoothly. My thanks to everyone involved.

Three of our four upcoming October activities are full. The recently released Baton Rouge lunch still has places available. November includes Christmas High Tea on November 20 and lunch with Kanata Theatre's Emilie on November 22, as well as other events currently being planned. All 72 High Tea places are allocated; this is a joint event with the Cafe, with net proceeds shared equally.

We expect a positive year-end balance, although the final amount remains to be confirmed. My separately submitted motion asks the Board to carry any confirmed year-end operating surplus into 2027 to help keep early-year events affordable for members.

Honours and Awards – Nothing to report at this time.

Membership – **Resumption of Regular Activities:** On October 8, the Membership Committee resumed its regular activities following an unexpected disruption that temporarily affected the team's ability to meet. The Committee had also been awaiting the return of all team members from their summer vacations. It was agreed that new members who join during September and October will receive a formal invitation to attend a meet-and-greet session, to be held on the last Friday morning of each month at the KSC.

Membership and Volunteer Application Forms: On September 24, the Membership Committee met with the Policy Committee to review and discuss the membership and volunteer application forms. Following the discussion, it was agreed that the Membership Committee would continue collaborating with the Volunteer Committee to develop a unified application form that addresses the needs and requirements of both committees. On October 18, Céline and Francine will work together to develop a revised proposal. This proposal will be presented to the members of both the Membership and Volunteer Committees before a subsequent meeting with the Policy Committee.

Membership Identification Cards: Céline has developed a new membership identification card for members of Kanata Seniors Council Inc. The design incorporates the colours of the organization's logo to ensure consistency with its visual identity. This identification card is presently under study before being submitted to the board for review.

Membership Database Update: As the revision of the Membership Application Form is taking longer than anticipated, the Membership Committee will begin updating the membership database in the interim. Committee members will contact existing members by telephone to verify and update their membership information. This initiative will help ensure that the database remains accurate and up to date, supporting future membership activities, outreach initiatives, and communications.

Volunteer Management – Work is ongoing in the development of the tools for the Volunteer Orientation Handbook. Transfer of duties from the Recording Secretary to a member of the Volunteer Management Team has begun. The Volunteer Application Form was reviewed by the Policies Working Group and recommended changes will be made in consultation with the Director of the Membership Portfolio in order to maintain consistency of wording. An outline of the Volunteer Management Program and budget implications will be presented at the November Board meeting.

Health – We had a very successful health session in September regarding the Mind and how it Works. We had 40 attendees and everyone left with answers to some vital questions that seniors have concerns about. We are ready for our Health Fair Oct. 17. We have a fine lineup of clinics and sessions. Volunteers have been contacted and are set up with their preferred tasks. The Café has menus prepared and are ready to meet the needs of the participants. There will be better control of the distribution of meals to ensure all food is evenly shared. We have several students

volunteering for the day. We have 18 venders in our showcase area. We look forward to a very busy day, but a successful one.

Advocacy and Outreach – The Flash Issue 54: was posted Sunday, October 4 on the Council web page and distributed to all members' emails. The next Flash Issue #55 will be on Sunday, October 18.

KSCI exhibited in the following:

- Expo 55+ at the KSC, 12:00 to 3:00 pm.
- Open House/Pancake Breakfast at the KSC, 8:30 to 11:30 am.
- VO Fall Expo at the Sportsplex, 1:00 to 6:00 pm.
- KSC 30th Anniversary, Holiday Inn, Saturday, September 26, 6:00 – 11:00 pm.
- All Candidates Meeting (Wards 4 & 6), Tuesday, October 6, 7:00 pm.
- All Candidates Meeting (Wards 5, 8 & 23, Friday, October 9, 7:00 pm.

KSCI will include a new Display Board at upcoming events. This board is developed by the magnificent Beth:

The Council Social Gathering #12, referred to as the KSCI Social Club, will be held at the Wellings of Stittsville, on Friday, November 13, from 3:00 to 6:00 pm.

Pursuing collaboration opportunities with:

- WOCRC: Heart Valve and Hearing Clinics
- The Kanata Community Church (KCC) and the Kanata Food Cupboard (KFC): Current and future food related opportunities.

Sponsorship and Fundraising – No report submitted.

Grants and Contributions – Nothing to report at this time. We hope to be able to apply for the ParticipACTION grant for FWFF again next year.

Café – No report submitted.

Liaison Committee – No report submitted.

Other Items:

Open House: We had a very successful Open House. We served 200 members and friends. Their breakfast consisted of pancakes, sausage, orange juice, coffee and tea. We had displays from several of our director portfolios, including Advocacy & Outreach, Garage Sale, Membership, Volunteers, Travel/Lifestyle, Technology, Far West Fun Fest, Communications, Sponsorship and Health. There was a steady stream of participants working their way around our displays. I heard lots of chatter and questions from our visitors which is what we had hoped would happen. I know that we shared our message of what we offer to several new visitors to the event. I believe we also acquired a few new members. Thanks to all who supported this effort.

Municipal Elections Forums: An All-Councillor Candidates Forum was held on October 6th for candidates from Ward 4 - Kanata North and Ward 6 - Stittsville. Due to another event held in Stittsville, only 4 of the 9 candidates were in attendance. There were 50 attendees at this event. On October 9th, a second Forum was held for candidates from Ward 5 - West Carleton, Ward 8 - College, and Ward 23 - Kanata South. All but one candidate from Ward 8 attended this event. There were 51 attendees at this event. Candidates were given 5 minutes to provide an outline of their platform as it relates to seniors' issues. A number of interesting questions were asked by the members of the audience. Light refreshments were prepared by the Café.