

**Kanata Seniors Council Inc.**  
**Minutes of Annual General Meeting - September 10, 2012**

**Present:** Ralph Boone, Steve Courtney, Kay Dubie, Lenna Gore, Renate Harder, Gerry Henry, Gail Jones, John Kern, Sarah Trant, Liz Tucker, Jeet Wadehra, City Representatives and registered members of the Kanata Seniors Council.

**Call to Order:**

The President, Kay Dubie, called the meeting to order at 11:10 a.m. Margaret Burman was introduced as recording secretary. It was determined that there was a quorum present.

**Approval of the agenda:**

**It was moved by Renate Harder, seconded by Jane Grant, that the agenda as circulated be approved. CARRIED.**

**Acknowledgement of special guests:**

It was noted that Alan Hubley of Kanata South and Marianne Wilkinson of Kanata North were present, and asked to say a few words. Alan Hubley advised that there will be a Seniors' Tea on October 21 to which all are invited. Marianne Wilkinson commented on the busy year we have had, and reminded everyone of Expo 55 on September 21. Some City representatives were also present.

**Regrets:**

Councillors Eli El-Chantiry of West Carleton-March, Shad Qadri of Stittsville-Kanata and Scott Moffat of Rideau-Goulbourn were unable to be present.

**Presentation of Frank Valentine Volunteer Award:**

Kay Dubie thanked the nominating committee of Lenna Gore, Jeet Wadehra, Carol Diguier, John Kern and Sarah Trant, and asked Lenna Gore to proceed with the presentation. Lenna Gore gave the criteria of the award and thanked her committee. The award has been granted since 2003. She asked Chris Valentine, son of Frank Valentine, to make the presentation to this year's winner - Peter van Boeschoten. The Council directors had also arranged for a plaque to show the names of all the Frank Valentine Award winners. This was unveiled by Chris Valentine, who said that the family are proud of the Award.

**Special Plaques:**

The Directors of the Council thought it would be a nice gesture to have plaques on the murals in the Café to recognize the work of Phyllis McLean and Susan Goold. These will be in place shortly.

**Approval of the minutes from last AGM:**

**It was moved by John Kern, seconded by Sarah Trant, that the minutes of the 2011 AGM be accepted as circulated. CARRIED.**

**President's remarks:**

President Kay Dubie shared an overview of the Council activities for the past year, which appeared to be successful - achieving goals, renewing past activities and doing great service to our community. There are three major contributors to the immediate community - the Council Café, the Travel Team and the public Computer room and instructions that are provided. (A summary of the President's remarks are shown as Addendum 1).

**Report of the Annual Financial Review of Fiscal Year 2011 and report of the auditor:**

A copy of the Financial Review for 2011 was made available to the membership. Liz Tucker highlighted several items. She stressed that this is a financial review, not an audit.

**It was moved by Liz Tucker, seconded by Renate Harder, that the financial review of the fiscal year 2011 and the accompanying Auditor's report be accepted as presented. CARRIED.**

**Appointment of Auditor for 2012 Fiscal Year:**

**It was moved by Liz Tucker, seconded by Owen Prince, that Wilfred Lamb be appointed auditor for the 2012 fiscal year. CARRIED.**

**New Business:**

**By-laws:**

Liz Tucker advised that we did pass some by-laws last year and that they were accepted by Industry Canada. We now need to look at the By-laws again and make revisions due to some Government changes.

**Directors:**

Kay Dubie gave thanks to Judy Anderson, Colin Brooker and Renate Harder for all the work they have done in the past few years. They are leaving the Council.

Renate Harder introduced the following Directors who are applying for a new term: Steve Courtney, Jeet Wadehra, Gail Jones, John Kern, Sarah Trant and Ralph Boone. Each were given a chance to say a few words.

Renate noted those who are continuing their terms: Liz Tucker, Lenna Gore, Gerry Henry,

Frank Zeitlhofer and Kay Dubie.

She then introduced the new candidates: Polly Erskine-Henry, Barry Smith and Peter van Boeschoten. Barry was unable to be present, but Polly and Peter were available to say a few words.

**It was moved by Margaret Burman, seconded by Joan Sibley, that given the slate of candidates number 14 and the limit of Board members is 15, all candidates be appointed by acclamation and that the elections be closed.  
CARRIED.**

**Closing:**

The President Kay Dubie thanked everyone for attending today, and especially those who helped to make this happen - the phone volunteers, the welcomers and the registrars. She also thanked the volunteers who make our Council work, and all the members who support our activities.

She also invited everyone to enjoy a free light lunch at the conclusion of the meeting. The sandwiches were provided by the Council, and the desserts were provided by The Waterside Retirement Community in Carleton Place. The current directors were asked to take their lunch to the Board Room for a meeting.

**Adjournment:**

Owen Prince moved adjournment of the meeting at 11:55 a.m.

Margaret Burman  
Secretary.

## Addendum 1:

### President's remarks:

#### Council Café:

- 40 volunteers keep it running six days a week.
- 4 cooks provided a variety of hot entrees.
- An arrangement entered into with Walden Village to purchase homemade soup.
- One of the cooks has taken on management of all cooks and cooking related issues.
- Still looking for a person to manage the administration portion of running the Café
- A volunteer, former employee of Royal Bank, applied for and received \$500 grant for the Café, which was used to purchase upgraded equipment for the kitchen

#### Computer Team:

- The team expanded to provide computer training six days a week.
- Training has included iPod and Blackberry Playbook as well as eBook readers.
- Public computers have been upgraded and additional large screen monitors added for the training machines.

#### Travel:

- The Travel Team has operated 27 different trips.
- 511 happy members went on these trips.
- The team contributed 716 hours to organize and conduct these trips.
- For the coming year, another series of wonderful trips is being planned.

#### Health:

- Articles and updates have been posted on the bulletin board.
- We have provided financial support for the City-run Connections to Healthy Lifestyles.
- We provided a forum as requested by the Queensway Carleton Hospital Emergency Dept. where seniors could express their thoughts concerning their care in the emergency department of the hospital.
- Two members of the Board represented the Council at the Age Friendly Forum where 24 topics were discussed, many concerning health needs of seniors and improvements in how the city can make plans more age friendly.

#### Media Coverage:

- We have placed 14 advertisements in the local paper for various activities and needs.
- We have had 17 full articles highlighting our events and services, many with photographs to enhance the article.

**Activities of the overall Council include:**

- We brought back the Christmas wrap, which had been dormant for some time. 24 student volunteers and 15 adults took shifts from Dec. 15 to Christmas Eve at Hazeldean Mall. A profit of \$1593.85 was the result. Plans are underway for 2012.
- Participants in Far West Fun Fest were from the greater community. New events seemed to appeal to all. There was an increase in participants over the previous year.
- 14 submissions were received for the Volunteer Recognition Award - several were from outside this centre. All were given a certificate of appreciation and the recognition of their efforts at the volunteer recognition luncheon in June.
- We received a New Horizons Grant to investigate the needs of our seniors in West Ottawa.
- The Council continues to support financially the Diners' Club run by the WOCRC in this centre.
- We continue to publish monthly "*The Seniors News*" in conjunction with the city's "Seniors Scoop".
- We again hosted a successful Retirement Living Fair and are into plans for this year.
- We have strong support from our Sponsors, which helps with some of our projects.
- We sponsored two election forums last year - one in Kanata and the other in Kinburn. About 145 people attended and we received good media coverage for these forums.
- We held a summit for the seniors of West Ottawa to have a voice to supplement the Mayor's summit held downtown. The results were forwarded to the city in the format required in order to have our thoughts addressed.
- We have a long standing partnership with the craft group, who stand independently from the Council, but always support financially when asked. They donated \$50 to the Remembrance Day service; \$200 to the Café for new aprons and \$500 to the gardening group. They also donated various items to groups to help those in need.
- Several members of the Council attended the OACAO conference held in Ottawa in Oct. Thoughts and ideas were brought back to the Centre.
- We hosted a seminar given by Scotiabank on managing finances.
- Two members of the Council attended a seminar on Charity and Not for Profit Law, hosted by a local lawyers' group.
- Several members of the Board took part in a Rock-a-thon at Walden Village. We won a prize for the most sponsorship and got a little media attention for the Council.
- We sponsored two awards for two young people at an art show at the Mlacak

- Gallery. Two directors helped with the judging and presentation of the awards.
- A director was invited to attend a pension round table to represent the Council.
- The Council President was invited to attend a Mayor's breakfast meeting by Marianne Wilkinson.

I think you will agree we have had a very busy year, accomplishing a great deal, meeting our objectives and making a difference in our community. This is a total volunteer organization - we would not exist if it wasn't for their dedication. Thanks to the city staff and volunteers who assist us so often. I look forward to another productive year, continuing on in our mandate, Seniors Helping Seniors.