

Kanata Seniors Council Inc.
Minutes of Annual General Meeting - September 9, 2013.

Present: John Kern, Peter van Boeschoten, Liz Tucker, Frank Zeitlhofer, Barry Smith, Kay Dubie, Sarah Trant, Lenna Gore, Jeet Wadehra, Gail Jones, Cam McNeil and Polly Erskine-Henry, City representatives and registered members of the Kanata Seniors Council.

Regrets: Gerry Henry, Steve Courtney and Ralph Boone.

Call to order:

The President, Kay Dubie, called the meeting to order at 11:10 a.m. Margaret Burman was introduced as recording secretary. It was determined that there was a quorum present.

Approval of the minutes from last AGM:

It was moved by Sarah Trant, seconded by Gail Jones, that the minutes of the 2012 AGM be accepted as presented. CARRIED.

Report of the Annual Financial Review of Fiscal Year 2012 and report of the auditor:

The highlights of the year were shown on a screen. Liz stressed that this is a financial review, not an audit.

It was moved by Judy Anderson, seconded by Lorraine Theriault, that the financial review of the fiscal year 2012 and the accompanying Auditor's report be accepted as presented. CARRIED.

Appointment of Auditor for 2013 Fiscal Year:

It was moved by Liz Tucker, seconded by Shirley Kelly, that Wilfred Lamb be appointed auditor for the 2013 fiscal year. CARRIED.

Review Engagement:

It was moved by Liz Tucker, seconded by Marilyn Thompson, that the Council adopt a "Review Engagement" format. CARRIED.

By-laws:

Peter van Boeschoten said that Industry Canada has set out new rules for Not for Profit corporations. In order to comply we had to review and amend our current documents. Included in the by-laws is one which states that a director may have three continuous two-year terms, after which the director must have a one year break before re-applying to be a director. The Board recommends the approval of the new by-laws. Peter presented the following resolution for a certificate of continuance:

WHEREAS the The Kanata Seniors Council Inc. was incorporated under Part II of the *Canada Corporations Act* by Letters Patent dated the 7th day of March, 2000; and

WHEREAS those Letters Patent were amended by Supplementary Letters Patent dated the 14th day of July, 2005; and

WHEREAS it is considered to be in the best interests of the Corporation that it be continued under the *Canada Not-for-profit Corporations Act* (NFP Act) pursuant to section 297 of the NFP Act;

BE IT RESOLVED AS A SPECIAL RESOLUTION THAT:

1. The directors of the Corporation are authorized and directed to make an application under section 297 of the NFP Act to the Director appointed under the NFP Act for a Certificate of Continuance of the Corporation;
2. The Articles of Continuance (transition) of the Corporation, which have been submitted to this meeting and are annexed to these minutes as Schedule A, are approved;
3. The general operating by-law of the Corporation (as amended) is repealed effective on the date that the corporation continues under the NFP Act and the new general operating by-law No.1 which has been submitted to this meeting and is annexed to these minutes as Schedule B is approved and will be effective on the same date.
4. Any one of the officers and directors of the Corporation is authorized to take all such actions and execute and deliver all such documentation, including the annexed Articles of Continuance (transition), the notice of registered office and of directors in the forms fixed by the Director, which are necessary or desirable for the implementation of this resolution.

**This motion was moved by Keith McLean and seconded by Judy Anderson.
CARRIED.**

Thanks to directors:

Kay thanked the Directors for all their work in the past year, and gave special thanks to Gerry Henry who is leaving the Board.

Increasing the number of directors:

John Kern moved that the number of Directors on the Board be increased from 15 to 16; seconded by Frank Zeitlhofer. CARRIED.

Board elections:

Kay Dubie introduced the nominees: Kay Dubie, Lenna Gore, Cam McNeil, Liz Tucker, Frank Zeitlhofer, Valerie O'Callaghan and Ken Miller. Valerie and Ken are new

nominees and were asked to tell a bit about themselves and what they might bring to the Board.

Given that the slate of candidates number 16 and the limit of Board members is 16,

Margaret Burman moved that all candidates be appointed by acclamation and that the elections be closed; seconded by Jill Kulhman. CARRIED.

Our year in review:

Through a powerpoint slide presentation, President Kay Dubie shared an overview of the Council activities for the past year, which appeared to be successful - achieving goals, renewing past activities and doing great service to our community. (A summary of the President's remarks are shown as Schedule C).

Acknowledgement of special guests:

Alan Hubley of Kanata South regrettably at the last minute was unable to attend.

Marianne Wilkinson of Kanata North was present and said a few words. She reminded everyone of Expo 55 which will be held on Sept. 20 from 1 - 3:30 p.m. The new rec centre in Kanata North will be open in a few months. The library expansion is progressing and will open next summer. By next summer, the Earl of March will be putting a 24-room addition on to the school.

Janet Baigent of the Kanata Seniors Centre explained there had been some changes in office procedures, and introduced Maureen Moynahan who would be joining her at the front desk.

Kay also thanked Carol Diguier from WOCRC and Michale Fyke representing the Chartwell homes for being at the meeting.

Frank Valentine Award:

Kay Dubie asked Lenna Gore to proceed with the presentation. Lenna thanked her committee of Barry Smith and June Joyce. Lenna gave the criteria of the award, and the great work done by this year's nominee. Chris Valentine, son of Frank Valentine, presented the award to this year's winner - Heather Colls.

Closing:

The President thanked Chartwell for their sponsorship of this event, and Sobeys for their contribution to the food by giving a discount. She also thanked everyone for attending today, and all those who helped to make this meeting happen - the phone volunteers, the welcomers, the registrars. Also all the volunteers who make our Council work, and all the members who support our activities.

She also invited everyone to enjoy a free light lunch at the conclusion of the meeting, courtesy of the Chartwell group and Sobeys. The directors were asked to adjourn to the Conference Room following lunch for a meeting.

Margaret Burman,

Secretary.

Schedule C.

AGM 2013 Our year in review

Once again we have had a very successful year. We continued many of our events and services and added some new items.

Council Cafe: Our most popular and most widely used effort.

We continued to provide a variety of nutritious meals at a low cost.

For the second time we received a grant from RBC to be used to purchase equipment for the kitchen. This grant is received based on the hours worked by one of our volunteers in the cafe. This is a program offered to RBC retirees as community service.

Algonquin College Hospitality Students as part of their curriculum did an assessment study of our Cafe. At the completion of the study, they presented their findings on several facets of the operation, offering ideas and suggestions on how we could be more efficient in our management of the Cafe. As a result of their findings, we have set up a committee to review the workings of the kitchen and to suggest possible changes we could make to enhance the Cafe.

We have continued our catering service and donated refreshments for several events.

Computer Lab: We have presented many successful seminars, and broadened the scope of lessons to keep up to date with new products and programs. Note there is now Wi Fi throughout the centre.

Travel Team: Another successful year. Many interesting trips.

We presented a travel seminar for those interested in out of country trips, and it was well received.

They will continue to organize interesting and educational trips in the coming year.

Media Coverage: Several articles in the Standard Kourier, lots of photographs of our activities.

Web Page: Revamped this year and very easy to use

Far West Fun Fest: Another success story. We were almost overwhelmed at this year's registration -150 - WOW!
Some new items and some oldies. .

Diners Club: We continue to support financially

Christmas Wrap: This ran for 10 days at Hazeldean Mall. We were helped by many local students as well as one of our Retirement residences. The profit was \$1200.00

Senior News: 4 pages, Up to date with events from Council, Centre and local Community.

Education Series: Something new this year and very popular. It is a continuing series of subjects to inform and educate our members

Rock a Thon: We submitted 2 teams. Our men's team came out on top for contributions raised. Congrats guys!! But the women will take that as a challenge for next year.

Young At Art: in conjunction with the Mlacak Gallery

Volunteer Recognition: 2 recipients this year.

Directors Activities: Several of your Directors attended workshops and seminars in order to learn more about related Senior issues.